



School Counselor at Cottage Hill Christian Academy

OVERVIEW: Cottage Hill Christian Academy is seeking a school counselor. Candidates will work with school leadership to build, implement, and develop our school counseling and support program based on a Biblical-worldview. The school counselor at CHCA will be responsible for individual and group counseling for students enrolled in grades K5-12th grade. Other responsibilities will include keeping required records and paperwork, coordinating group wellness resources, teaching elective classes, and collaborating with the CHCA administrative team.

ABOUT EMPLOYEMENT AT CHCA: Cottage Hill Christian Academy, a ministry of Cottage Hill Baptist Church, seeks to partner with families to develop servant leaders that will change their world for Christ. All applicants are required to fill out the attached application, as well as submit a cover letter and resume to the campus of which employment is applied prior to being considered for an interview. All applications will remain on file in the event that a non-posted position becomes available, applicants will be contacted if considered qualified for said positions.

RESPONSIBILITIES MAY INCLUDE:

- Provide counseling services to CHCA students in grades K5-12th.
- Lead the administrative team in creating, implementing, and developing school-related support services (emotional, behavioral, etc).
- Provide classroom visits in collaboration with teachers and in support of students' well-being.
- Assist in the restoration process of students with emotional, social, and behavioral concerns.
- Create and keep organized notes and records, using the school's SIS.
- Participate in school-related activities (athletics, Open House, Super Reader Night, etc)
- Assist in evaluating and creation of school-wide policies relating to student well-being.
- Communicate with parents, teachers, and administration regarding relevant issues.
- Teach a limited number of elective courses to students ranging K3-12th grade.

QUALIFICATIONS:

Applicants should hold or be actively pursuing:

- A teaching certification in any K-12 field
- A Master's degree in School Counseling
- Counselors under "supervised" status must show evidence of approved supervision.

Upon an offer, candidates will be required to pass a background check through the ALSDE.

Applicants should align with the mission and vision of CHCA.

WAGE AND BENEFITS:

CHCA strives to maintain competitive and fair compensation. In addition to salary, employees of CHCA receive a professional benefit package. Compensation is determined based on experience and education.

Non-Discriminatory Policy:

Cottage Hill Christian Academy employs individuals of any race, color, and national or ethnic origin with all rights, privileges, programs, and activities generally accorded and made available to employees at the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletics, or other school-administrated programs.