

**COTTAGE HILL
CHRISTIAN ACADEMY**



STUDENT HANDBOOK

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This agenda belongs to:

NAME _____

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STUDENT NO. _____



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SCHOOL YEAR CALENDAR

Friday, August 6	Teacher In-service
Monday August 9	Teacher In-service
Tuesday, August 10	Student-Parent Orientation
	1st Quarter Begins *43 days on roll
Monday, September 6	Labor Day Holiday
Friday, October 8	End of 1 st Quarter
Monday, October 11	2 nd Qtr. Begins *45 days on roll
Tuesday, October 19	Report Cards sent home
Monday-Friday, November 22-26	Thanksgiving Holiday
Friday, December 17	End of Second Quarter
	End of First Semester
Monday, December 20 - Friday, December 31	Christmas Holiday
Monday January 3	Teacher In-service
Tuesday, January 4	School Resumes
	3 rd Qtr. Begins *44 days on roll
	Second Semester Begins
Tuesday, January 11	Report Card sent home
Monday, January 17	MLK Holiday
Thursday and Friday January 27 and 28	ACSI Teacher In-service
Monday-Wednesday March 7-9	Seasonal Break
Friday, March 11	End of 3 rd Qtr.
Monday, March 14	4 th Qtr. begins *45 days on roll
Tuesday, March 22	Report Cards sent home
Monday-Friday, April 18-22	Spring Break
Friday, April 22	Good Friday Holiday
Friday, May 20	End of 4 th Qtr.



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GENERAL POLICIES

Who We Are

Cottage Hill Christian Academy is a ministry of Cottage Hill Baptist Church, whose mission is to create an educational and spiritual environment which will enable each student to grow in understanding of God and man. The mission is to develop his or her capabilities to the highest degree in order to become mature, complete, and live life to its fullest in Christ.

What We Believe

In recognition of God as the Creator of all things and Jesus Christ as the Son of God and the Savior of all who know Him as Lord, it is self evident that the knowledge of God is the beginning of wisdom. Each student is uniquely created by God as a physical, intellectual, social, and spiritual being endowed with particular abilities and talents.

Activities

Beginning in the fall of 2008, we are a member of the Alabama High School Athletic Association (AHSAA) and we are also a member of the Southern Baptist Association of Christian Schools (SBACS). Cottage Hill Christian Academy is accredited by the Alabama Independent Schools Association (AISA) and the Southern Association of Colleges and Schools (SACS). A student who participates in any interschool contest must conform to the eligibility requirements of these associations. Activities planned include Homecoming Activities (planned by the senior class), the Top Ten Brunch (planned by the freshmen), the Mother-Daughter Tea (planned by the sophomores), and the Spring Formal (planned by the juniors). Attendance at the Spring Formal is reserved for juniors and seniors as well as their approved guests.



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Extracurricular Activities

All clubs and athletic programs/activities take place during non-instructional time. The following clubs are available to all qualifying students:

<ul style="list-style-type: none"> • Art League • Fellowship of Christian Athletes • Key Club • Math Team • Mu Alpha Theta • National Honor Society • Student Government Association 	<ul style="list-style-type: none"> • Scholars Bowl Team • Science Club • Spanish Club • Young Women Of Virtue
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The following sports programs are available to all qualifying students:

- | | |
|-----------------|-------------------|
| • Baseball | • Football |
| • Basketball | • Tennis |
| • Cheerleading | • Volleyball |
| • Cross Country | • Golf |
| • Softball | • Track and Field |
| | • Soccer |

A number of athletic programs are available to students. CHBSS students are eligible to participate if they are in "good standing" (financially, academically, and have good conduct). Enrolled CHBSS students who have passed six subjects for the previous semester are eligible to try out for and participate in teams. A student that is academically eligible at the beginning of the school year remains eligible for the remainder of that school year so far as grades are concerned. Failed class work must be repeated and passed at the Arnold School or in summer school to retain athletic eligibility for the next year. Students may participate in only one sport per season unless recommended by the Athletic Director and approved by the principal. There is a sports fee for each sport.



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Attendance

Students must be in attendance at least four hours to be eligible to participate in games or practices for that day. If a student misses at least half of a class he is marked absent for that class. Five tardies equal one absence per quarter.

Student Arrival/Dismissal

The school day begins at 7:20 a.m. The tardy bell rings at 7:30 a.m. Students are marked tardy after 7:30 a.m. Classes are dismissed at 2:30. Students arriving after 7:30 should report to the office for a tardy slip. Each student is allowed three tardies per quarter and thereafter incurs detention for each day tardy. On the seventh tardy of that quarter, the student will be suspended.

Early Dismissal

We discourage early dismissals. Because each teacher takes attendance each period, a student must be very careful not to exceed the 10 absences per semester limit in any course to ensure that full credit is granted for coursework. On days before holidays and during exam days, parents must come to school and sign students out—notes will not be honored. If an early dismissal is necessary, it will be granted the first five or last five minutes of class. For consideration of our instructional program, we will not interrupt a class to call a student to the office. For doctor’s appointment, the office will need a note from that doctor’s office for the absence/early dismissal to be excused. Doctor’s notes must be turned in within two days of student’s return or the absence will be considered unexcused and no makeup work will be given.

Absences

Any absence, other than illness, severe weather, certain legal and emergency situations, and death in the family will be marked “unexcused” unless special permission is granted. When absent, a student should return with a note stating the reason for the absence. Any student who misses more than 5 days per semester must present a doctor’s excuse or the absence is unexcused. (See early dismissal information above.)



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All subsequent absences will require a doctor’s note. Students must be present four hours of the school day to participate in after school activities. Notes must be turned in within two days of return or the absence will be considered unexcused and no makeup work will be given.

Over one semester, a total of 5 days will be excused without a doctor’s slip. These five days must, however, be covered by a parent note. All notes and doctor’s excuses must be turned in within two school days of the students return to school.

Seniors are allowed 2 college visits. These are not included in the 5 previously explained days, but are excused and do count as absences. A college visit request form must be turned in when the student returns to school.

Pre-Planned Absence

Students requesting to be absent from school for special circumstances should submit the parental request to the principal or dean of students one week in advance of the event. Whenever possible, students will complete any schoolwork before the absence per teacher requirements. Students will be given a form, which requires each teacher’s signature to ensure that the faculty is aware that a student will be missing from class.

Students missing class for athletic or other school-sponsored events must check with teachers whose classes they will miss before leaving school in order to get assignments. When a student arrives tardy and misses the entire class(es), it is the student’s responsibility to see the teacher of classes missed to secure assignments. Missed assignments are expected to be complete upon students return.

Make Up Work for Absences

Parents may request work to be sent home if a student’s illness requires him/her to miss more than three days of school. The request comes by calling the school office by 10:00 a.m. and picking assignments up in the office between 2:30 and 3:30 p.m. Students should make up all remaining missed work when they return to school.



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It is the responsibility of the student to check with each teacher and arrange for making up missed assignments. A student will have two days after the first day of absence and one more day for each day of absence to hand in make up work. ***This does not include research papers. There will be no exceptions or alterations made to the assigned dates for research deadlines.*** For example, if a student missed class on Monday, he has the day of his return plus one more day to complete missed assignments (Wednesday in our example here). The STI Home website (<http://iiod.ssts.com>) is also a way of securing assignments. If a make-up test or work is given it will be completed after regular school hours with the exception of work missed due to school-related activities. Students should expect the teacher to give an alternative version of the original test.

Progress Reports and Report Cards

Academic progress reports are sent home at the midpoint of every quarter. After parents sign the attached acknowledgement, the student should return the signed progress report slip to the homeroom teacher within 2 school days. Report cards are sent home at the end of every quarter. Parents may keep the report card and simply sign and return the report card envelope each quarter within 2 days of issue. Failure to return these signed documents will result in a detention slip. These are important communications that must be documented between home and school.

Dropping/Adding/Changing Courses

Students may drop or add classes with parental permission and with administrative approval within the first five days that a course is offered. Request forms for this procedure must be obtained from the Guidance Office.

Credits

Students entering CHCA are expected to have met the following requirements upon admission:

Students must have earned seven (7) credits as a freshman to become a sophomore, fourteen (14) credits to become a junior, and twenty-one (21) credits to become a senior. Specific graduation requirements are noted in the back of this book. Credits are earned by semester grades.



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Retention/Promotion

A student will not be allowed to repeat a grade at CHCA. This policy also applies to incoming students.

Grading Scale

Letter Grade	Numerical Grade	Quality Point Regular Course	Quality Point Honors Course	Quality Point AP
A	90-100	4	5	6
B	80- 89	3	4	5
C	70- 79	2	3	4
F	69 and below	0	0	0

Courses given additional quality points include honors history classes, honors English classes, third and fourth year foreign language classes and third and fourth year advanced science and math classes. To arrive at a student's GPA, add the total quality points and divide by the total number of grades. GPAs may be computed for the grading period of a semester or for an overall cumulative period inclusive of all existing semester grades. If a student fails 3 or more courses for the academic year, he is ineligible for reenrollment.

Class Standing

Valedictorian and Salutatorian will be determined by quality point average. In the event of a tie for valedictorian, the tie will be broken by averaging numerical grades from all courses.

Summer School

Students are allowed to take summer school classes only for the purpose of making up a failed class or Drivers Education.

Testing Information

Each student enrolled at Cottage Hill Christian Academy is required to take a number of standardized tests that have been specifically selected for their grade level. These tests are:



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Freshmen:
EXPLORE Test

Sophomores:
PLAN Test

Juniors:
PSAT; ACT or SAT *

Seniors:
ACT or SAT (if needed) **

* All juniors should plan to take the SAT and/or ACT college entrance exams at least twice during their junior year. Exam dates will be posted in the Guidance Office.

** All seniors should pursue one final opportunity to improve their previous SAT or ACT scores. Seniors should have all test scores submitted to prospective colleges no later than December 1st for scholarship consideration.

Senior Exemption Policy

Seniors may be exempt from first and second semester exams if the following standards are met:

- No more than 5 detentions and good conduct as determined by the teacher
- No more than five total absences for the semester per class-College visitation days do count as absences but are excused.
- Average of 80 per class when quarter grades are averaged together

Weather Related School Closure

In the event that inclement weather forces a cancellation of regular activities, notification will be given through School Messenger, which is both e-mail and text message and through local media. Most decisions will be made by 5:30 a.m. on the day of the inclement weather.

Student Driving Policy

Driving on campus is a privilege, not a right. High school students who are given the opportunity to drive to and from school should be sure to obey all school rules for vehicles.



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- The speed limit on campus is 5 miles per hour. Students who speed or drive in an unsafe manner on the school campus or on Creekwood Drive will have their campus driving privileges revoked.
- Student drivers may only park in designated student parking areas. Students may not loiter in vehicles in the morning or afternoon.
- Students may not return to their cars during the school day without permission from the office. Students who drive should never allow other students to leave campus in their cars without parental permission.
- All student vehicles must be registered with the Academy office and a parking permit must be secured and placed on the rear view mirror of the car. An annual registration fee is charged for each parking permit. Freshman students are not allowed to drive on campus.

Visitors on Campus

The Academy office is open from 7:00 a.m. until 3:30 p.m. All visitors to campus must check in at the school office. Guests are not allowed in classrooms or dining hall during the day unless permission has been granted through the school office.

Electronic Devices

Cell phones or comparable devices are not to be turned on or used on campus during the school days. On the first offense, the student will serve detention and parents must pick the phone up after school hours. The second and subsequent offenses will lead to suspension.

Telephone Usage

Telephone calls to the school requesting that messages be delivered to students should be restricted to emergency situations. Use of telephones by students is discouraged during the school day. In an emergency situation an office worker will assist the student. Students should sign the phone registry when using the office phone. Rides, forgotten items, social engagements, etc., are not considered emergencies. Students are not allowed to use cell phones during the school day.



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Medication

The First Aid room is available for temporary or emergency situations. Any student who is sick will be sent home. Students who take prescribed medication should:

- Bring the medication to the office in the original prescription container.
- At the prescribed time, come to the office and take medication in the presence of an adult.
- No medication should be in student’s possession. The administrative and teaching staffs should be notified of any health problems.

Care of School Property

A good citizen takes pride in the care of school property, realizing that appearance of the building and campus is a credit to himself, as well as to the student body in general. Any student found to have intentionally, knowingly, or recklessly damaged or destroyed school property shall be required to compensate the school for the full measure of the damage and shall be subject to disciplinary measures.

Lockers

All students will be issued a locker by their first period teacher the first day of attendance. Locks are not required but may be rented for \$5 from the school bookkeeper to secure the locker. School-issue locks are the *only* locks permissible to use. Students are not to use anyone else’s locker. All students are responsible to keep their locker neat, clean, and sanitary. The administration may inspect lockers at any time. Physical Conditioning students may also rent locks for their Physical Conditioning Locker.

Deliveries

Floral/balloon deliveries (to celebrate special occasions) are discouraged during the school day.



CAMPUS POLICIES

Halls

1. Students should enter the building at the ringing of the take-in bell.
2. Students are to be in class unless they have a pass signed by their classroom teacher, an administrator or a counselor.
3. Students out of class without a pass will be considered skipping class.
4. Students may remain in the school building after regular hours if a faculty member is present. Students are not permitted to use the gymnasium at any time unless a faculty member is present.

Dining Hall

1. Students are to deposit all litter in the trash cans.
2. Students should leave the table and floor around their place in a clean condition for others.
3. Students are not to save places or cut in the lunch line.
4. All food and drink is only to be consumed in the dining hall. Seniors may dine outside.

Restrooms

1. Students may use the restroom between classes if they can do so without being late to class.
2. Students are to utilize those restrooms designated as student restrooms only.
3. During class periods students must have a hall pass to enter the restroom.

General Rules for Students

Upon arrival to school campus in the morning, students are not allowed to leave the campus without permission from a school administrator.

1. Students must not leave area of assignment without proper authorization (leaving campus, gym, class, etc.).



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2. Students out of class must have a pass. Their presence in the guidance office, first aid, restroom, or main office is not justification for missing class. Permission to be present in one of these areas is only legitimate with a pass, unless called for from the office.
3. Students are not to have any articles other than those pertaining to class work without permission.
 - a. This prohibits students from bringing any item including knives, guns, razors, metal objects, or anything else that could be used as a weapon.
 - b. Cell phones, pagers, radios, tape/CD/MP3 players are not to be used during school day.
4. ***Students are not to eat or drink in classes or in the halls. Students are not to chew gum on campus.***
5. Students and their parents will be responsible for the expense of repairing any willful defacement or damage to school property.
6. Students are to refrain from public display of physical affection.

DISCIPLINE POLICY

“No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it.” Hebrews 12:11

Detentions

Detentions are held after every school day, except Friday. A student may be assigned more than one detention for one offense depending on the severity of the offense. More serious offenses will result in suspension or expulsion. Six detentions per quarter may result in a suspension. Detention will be held from 2:40-3:40 each day. If a student misses detention without permission, he will be given two detentions. If a student misses a second time without permission, he may be suspended.



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Detention Slips are issued for the following school violations:

- Tardy to class
- Uniform violations
- Being in hall without a pass
- Public display of affection
- Teacher discretion
- Gum chewing
- Failure to be in scheduled areas at assigned times
- Eating or drinking in class
- Disrespect
- Class disturbance
- Improper chapel attire
- ***Detentions take precedence over athletic practices and all other activities. However on game days students will serve detention the following day. Delays in serving them will only be granted through the administration office. Parents will be contacted by an administrator on the day of the infraction. It is up to the student or the parent to make transportation arrangements on the day of the detention.***

Suspension and Expulsion

Parents will be required to meet with the principal and/or Dean of Students regarding the suspension or expulsion of a student. Reasons for suspension or expulsion include honor code violations, disrespect of others, vandalizing school or church property, repeated instances of disruptive behavior, use of vulgar words, taking the Lord's name in vain, possession of firearms, knives, or any weapon on school property or school functions, use and or possession of tobacco on school grounds, use and/or possession or distribution of alcohol and/or narcotics or paraphernalia at school or school functions, failing a drug test, threats, fighting, skipping school, or other violations as determined by the administration. Students may be expelled from school for these or any other deviant behaviors. Expulsion may be appealed in writing to the School Committee through the office of the Head of School.



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UNIFORM POLICY

Girl’s Uniform

- Kilt plaid skirt. Skirt must be no more than 5 inches from floor when kneeling. No short version.
- Plain white oxford; white or navy knit shirt with school crest. Optional blue oxford for seniors only.
- White cotton blend socks and/or navy or black tights. No leggings and no patterned tights.
- Black and white saddle oxfords or brown or cordovan loafers with no more than 1 inch heels. Smooth sole – no treads.
- Navy blue blazer with the school crest patch (must be appropriately attached.)
- Gray fleece, navy anorak, varsity letter jacket, or navy approved athletic pullover will be the only acceptable outerwear.
- Every student must purchase and wear approved outerwear only.

Girl’s Chapel Uniform

- Kilt plaid skirt, white oxford shirt.
- Navy blazer with crest.

Boy’s Uniform

- Uniform khaki pants – no other brand names are allowed.
- Plain white oxford; white or navy knit shirt with school crest. Optional blue oxford for seniors only.
- Khaki socks.



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- Traditional brown or cordovan penny loafers – no tassels. Must have smooth sole (no treads) and no more than 1 inch heel. (Available at Zoghby’s or Shoe Station.)
- Navy blue blazer with the school crest patch (must be appropriately attached.)
- Gray fleece, navy anorak, varsity letter jacket, or navy approved athletic pullover will be the only acceptable outerwear.
- Every student must purchase and wear approved outerwear only.
- Brown or cordovan smooth leather belt. No cloth belts or large belt buckles.
- Regimental stripe tie.

Boy’s Chapel Uniform

- Uniform khaki pants, white oxford shirt
- Navy blazer with crest, school tie

Dress Code Standards

1. Students should arrive at school meeting all dress code standards. All uniforms for students must fit properly.
2. All jewelry (male & female) must be tasteful and small. No symbols may be worn that are contrary to the teachings of Christ. ***Teachers may ask students to remove jewelry at any time they consider it distracting.*** Girls may wear earrings that are tasteful and complimentary to the uniform. ***No other body piercing or body art allowed.***
3. Male’s hair must be modest length, well groomed and above the brows. No facial hair allowed. ***Males must be clean shaven daily.*** Sideburns must be above ear lobe. We desire a neat appearance in all ways.



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4. Student’s hair may not be of unusual or non-traditional color. Spiked or other non-traditional styles are inappropriate. Cap/hats are not to be worn in the building.
5. ***White undershirts only.*** No long sleeve or t-shirt with writing worn underneath uniform shirt.
6. Outerwear cannot be tied around the waist.
7. Shirrtail must be tucked in so that the belt is visible.
Shirrtail must remain tucked at all times during the school day.
8. Oxford shirts must have all buttons buttoned except at the throat. This includes collar, shirt front, and sleeves.
9. ***Shoes must be worn completely on feet—heels must be inside shoes.***
10. Students are not allowed to write on shoes or clothing. Clothing must be kept clean and stain free.
11. Students must arrive to first period class on chapel days dressed for chapel. Students not in chapel uniform will be given detention on the first and second offense. On the third offense the student may be suspended. Students will not be allowed to retrieve items of clothing from lost and found on chapel days.
12. Forgetting or losing part of the uniform (i.e., shoes, belt, and blazer) is not excused—it is a violation of policy. A parent note cannot excuse this infraction.
13. ***Undergarments should not be exposed.***
14. Violators of the dress code will receive a detention slip. Continuous violation of policy may result in suspension.
15. While the school cannot write policies for every detail / situation, we reserve the right to correct any behavior or appearance that is disruptive or distracting to our instructional program.
16. Students will not be allowed to participate in Physical Conditioning if they are not wearing the school-sanctioned uniform.



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17. All students are required to purchase and wear approved outerwear only.
18. Dress code for out of uniform, unless otherwise stated by the administration, is to be blue jeans and school-purchased T-shirt.

TECHNOLOGY AGREEMENT

At Cottage Hill Christian Academy it is important to provide students and faculty members access to information technology resources. This policy is a general guideline regarding the acceptable use of technology on our campus. Students must act responsibly and ethically and must agree to be responsible for the integrity of our resources. Cottage Hill Christian Academy reserves the right to restrict or deny access to its technology resources to those users who do not comply with this policy. Violations of this policy may also subject the user to appropriate disciplinary penalties. All accounts and files on our network are considered to be public. Network administrators have access to these accounts and will monitor them.

The following represent specific examples of violations of the Acceptable Use Policy:

Vandalism	Physically or electronically damaging, modifying or removing hardware, software, or data.
Security	Accessing programs or data without authorization, circumventing or attempting to circumvent logon procedures or security, accessing another user's account, files or data.



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Theft of services	Incurring on-line charges, setting up fraudulent accounts, making fraudulent on-line purchases.
Copyright Infringement	Copying or distributing materials which are the property of others.
Speech	Possessing, distributing, or transmitting inappropriate materials.
Harassment	Using the school’s technological resources to harass or threaten others.
Academic Honesty	Copying another’s work and submitting it as your own, allowing another to access your account to copy work.

Every effort is made to monitor on-line activities and computer network usage. Our network has the latest state-of-the-art filtering and security software. However, no system is ever totally secure, so we ask that all technology users honor God and respect others as they make use of the tools that God has provided for us.

COURSE DESCRIPTIONS

These course descriptions are designed to acquaint the learner with a brief synopsis of the subject.

Bible

603 Bible 9 Gender Based Discipleship – In this Bible course, students will study the definitions of Biblical manhood and womanhood. By studying examples in scripture and timeless Biblical truths, students will come to understand their gender roles from a true biblical worldview. This is a practical course designed to help adolescent boys and girls make the transition to adulthood. *Text: Various*



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604 Bible 10 Redemption –This course presents a unifying theme throughout the scriptures of God's Plan of Redemption. Topical units presented for the study are: The need for Redemption; The Nation through which Redemption comes; The Person of Redemption; An Explanation of Redemption; The End of Redemption. *Text: Faith Quest (Lifeway series)*

605 Bible 11 – This course establishes Christ-like character goals for students as they pursue their own quest of faith while developing a biblical world view. Topics for study include: Your Beliefs; Personal Stewardship; Managing Financial Resources; Selecting a College and Career; Establishing Relationships in Marriage and Family; *Text: Future Quest (Lifeway series)*

606 Bible 12 – This course is a continuation of the Eleventh grade course as students pursue habits of faithfulness in their personal lives. The emphasis is on developing a biblical worldview that includes a study of Personal Ethics; Defending the Faith; Community Responsibilities; Being an Effective Citizen; Living by God's Design. *Text: Future Quest (Lifeway series)*

607 Bible Times-This course teaches students to defend their faith through a close in-depth examination of scripture. Students discuss and form a Biblical view point on controversial subjects such as evolution and creation and are challenged to become more aware of both subtle and obvious cultural movements that are potential snares to a Christians walk. Students study the lives of some of the great Christian men and women throughout history.

Business

226 Accounting gives students a thorough background in the basic accounting procedures used to operate a business. The accounting procedures presented serve as a sound background for employment in office jobs and preparation for business courses in college.

223 Business Math gives students a practical knowledge of mathematics in the real world. It includes application of computational skills to solve business and consumer problems. This course provides applications that students will find interesting and meaningful for their lives.



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122 Communications is a one-semester course taught to seniors. This course will help students become better communicators through an exploration of fundamental principles of human communication. These principles include interpersonal interactions, group and team communication, and public speaking. Also included are resume and business letter writing and interviewing skills. Emphasis is placed on application and is implemented through the use of group discussions and interpersonal activities, and by delivering informative and persuasive speeches. Role playing is also an effective teaching method used in this course

300 Business Law - a practical look at real-world business situations and a survey of personal law topics that are relevant to students' lives. Topics such as ethics, intentional torts, contracts, fraud, warranties, and agency relationships are explored.

Computer/Technology

734 Computer Applications- a year long elective course that provides useful instruction in the history of computers and the Internet, basic computer and keyboarding skills, word processing, basic and advanced spreadsheet skills, advanced word processing and presentations. Emphasis is placed on learning skills needed to solve “real world” business problems productively.

736 Web Design is a course where students learn how to design web sites, create and edit graphics, and design animations. Topics covered will include: web site planning, HTML coding, cascading style sheets, graphics design, JavaScript, Flash animations and user accessibility. Students will have the opportunity to use these skills to design and implement a fully functional web site as a final project.

English/Literature

109 English 9 focuses on the conventions of short story, poetry, drama, novel, and essay. Through reading and writing, students develop critical thinking skills and analytical abilities. Students recognize that God's life principles apply to people everywhere and are evident in good literature.



113 Honors English 9 is designed to help honors students refine and expand their writing ability. The course integrates thinking, reading, writing, speaking, and listening skills, while understanding that God’s life principles are evident in good literature. Learning focuses on the genre conventions of short story, poetry, drama, novel, and essay.

110 English 10 focuses on authors from around the world and traces Christian principles in world literature. Students are encouraged to read a wide variety of high literary quality materials: novels, poetry, short stories, essays, and plays and to respond to these through various types of writing, including the research paper.

114 Honors English 10 challenges students to trace Christian principles in world literature by studying major authors, periods, forms, and works. Frequent essays, both analytical and personal, will be assigned, along with a research paper. Learning focuses on a study of short stories, poetry, drama, novels, and essays.

111 English 11 challenges students to trace Christian principles in American literature. Students respond to literature through oral discussion and through analytical writing. Critical thinking skills, analytical skills, and various essay writing skills are developed, along with a research paper.

115 Honors English 11 encourages the development of analytical and critical thinking skills. Christian principles in American literature are traced by studying major authors, periods, forms and works. Special emphasis is placed on the reading/writing connection as students reflect the variety of style and conventions that characterize quality writing and research.

112 English 12 challenges students to recognize how classical British literature has transmitted the common cultural values of courage, self-sacrifice, Christian spiritual growth, appreciation of human diversity, and respect for human endeavor. The course integrates thinking, reading, speaking, writing, research, and listening skills, and an understanding that God’s life principles are evident in good literature.

125 Honors English 12 is designed to help develop analytical and critical thinking skills. Through a study of major authors, periods, forms, and works, students trace Christian principles in British literature. Writing is emphasized, including a research paper, and much in-depth reading is required.



116 AP Literature and Composition presents an in-depth study of great literature from around the world. Writing is also emphasized, and frequent essays, both analytical and personal, will be assigned, along with a research paper. Students are expected to have mastered composition skills such as writing with a thesis and research paper techniques. Students must also have excellent reading skills in order to handle the significant amount of required reading. ***Students are required to take the College Board Advanced Placement Exam. (Fee \$86)***

118 Creative Writing provides an opportunity for the student to write daily and to cultivate creativity. The student is introduced to a variety of genres, including journaling, poetry, one-act plays, short stories, and nonfiction articles. While students gain practice in the mechanics of writing, they will begin to build a body of creative work based on principles of character development, setting, point of view, symbolism, and story structure.

503 Family and Consumer Studies- This course teaches students everyday economic principles through managing family and personal finances, and how to make well informed purchasing decisions. Students will also learn practical living skills, time management, food and nutritional choices. Creative living skills will be learned through clothing, housing and interior design application. Students will be required to actively participate through assigned projects and labs. Texts: various

Fine Arts

510 Art I focuses primarily on developing drawing skills as well as observation techniques for the beginning artist. Drawings will be done in pencil, pen and ink, and charcoal to gain an understanding of how black, white and gray can be used to define shape, show distance, and develop form. Pastels will be used to introduce color and impressionism.

512 Art II focuses on the use of color in drawings and paintings. Abstraction (simplification), Impressionism (effect of light on objects), and Expressionism (creating a mood or feeling with color) are the styles explored. Students will be expected to creatively apply skills developed in previous art courses, design for a specific assignment, and meet deadlines. Students will also research other artists and their work styles. Students will be expected to develop a portfolio of work.



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514 Art III is designed for students who have a mastery of basic skills. Active participation in group critiques is essential. Other factors include daily attendance, completion of assignments on time, craftsmanship. Art III is comprised of a combination of class issues and independent work. Independent work is by contract on each project and is aimed at in-depth development of personal imagery and style. Class study includes intensive drawing review, mastery of contour and gesture drawing, nature study, nature’s geometry, portraiture, and color composition. Units of study include watercolor, oil and/or acrylic painting, nature’s geometry and three-dimensional work. Students are required to maintain a sketchbook that documents their thought process.

516 Art IV is for students who have completed Art III and are interested in further advanced study for possible Art school portfolio preparation. Work may include, but is not limited to: advanced painting and drawing, three-dimensional mixed media work, as well as, independent projects designed to further develop the student’s personal aesthetic expression. Students must have permission from the instructor to enroll in this advanced course.

History/Government

These courses are offered at the College Prep and Honors level.

309 World History 9: World History since 1700 directs students to think critically about the various forces that combined to shape the world today. Critical thinking and analysis are important in this course. Emphasis is placed on geographic impact, development of civic knowledge/responsibilities, and emerging economic systems within a chronological context.

310 American History I: United States History I is the first part of a comprehensive two-year sequence that begins with history before 1900. The curriculum builds upon the World History and Geography courses and focuses on critical issues and events. This course not only helps each student understand the quest for freedom, opportunity, democracy in the United States, but it also helps the individual relate the significance of the past to their own lives.



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311 History 2: United States History II covers the history of America from 1900 to the present. The course focuses on critical issues and events that encompass historic, geographic, economic and political literacy. The study of American history provides the opportunity for students to relate the significance of the past to their own lives, both private and public as well as to society.

312 American Government is a one semester course for seniors. Students draw on the knowledge and skills from the previous study of the United States, World History and Geography as background information. The course focuses on the origins and functions of government as well as the intellectual influences in the development of representative democracy in America. Through a detailed study of the United States Constitution, students become knowledgeable of the structure and workings of the United States government at all levels from local to national.

312 Economics is a one semester course for seniors. The course focuses on the workings and institutions of modern day economic systems and economic theory. Students apply the knowledge and understanding acquired in their study of economic factors over time to their study of contemporary issues in economics. The study of economics includes the use and interpretation of maps, charts, graphs, tables, and other expressions of statistical data.

313 Honors World History II World History since 1700 directs students to think critically about the various forces that combined to shape the world today. Critical thinking and analysis of events such as the Enlightenment, revolutions across the globe, and the imperialistic views are of importance. Emphasis is placed on geographic impact within a chronological context.

314 Honors American History I United States History I is the first part of a comprehensive two year sequence that begins with the first Americans prior to 1625. The curriculum builds upon the World History course and focuses on critical events and issues. The course not only helps each student understand the colonial period, its quest for freedom and democracy in the new nation, but it also helps the individual relate the significance of the past to their own lives.



Mathematics

209 Algebra I is the entry level mathematics course for Cottage Hill Christian Academy. This course examines the basic structure of real numbers, algebraic expressions, and functions. The topics studied are linear equations, inequalities, functions, systems of equations, quadratic equations, polynomial expressions, and the elementary properties of functions. Problem solving and an understanding of these topics are the major themes of this course. A majority of topics covered in this course may be seen on college prep tests.

210 Geometry describes one aspect of the inductive/deductive reasoning side of mathematics for Cottage Hill Christian Academy. This course develops a structured mathematical system through the deductive development of relationships in the plane and space developed intuitively in previous years. Some of the topics studied are parallel and perpendicular lines, angle measures in triangles, deductive reasoning, transformations, the Pythagorean Theorem, geometric constructions, coordinate geometry, and surface area and volume of solids. A majority of topics covered in this course may be seen on college prep tests.

219 Algebra II is the second level course of algebra for Cottage Hill Christian Academy. This course extends the topics first seen in Algebra I and continues to develop students' skills in mathematical analysis. Material covered is a deeper coverage of topics from Algebra I including linear equations, inequalities, polynomials, quadratics, rational expressions, and exponentials. New topics to be covered include matrices, logarithmic expressions, sequences and series, conic sections and an introduction to trigonometry. A majority of topics covered in this course may be seen on college prep tests. Students will be required to apply the use of graphing calculators in the classroom. (TI-83 or TI-84 preferred)

230 Discrete Mathematics expands upon topics of matrices, combinational reasoning, counting techniques, algorithms, sequences, series, and their applications. Students will also use reasoning skills and apply logic concepts. Students will be required to apply the use of graphing calculators in the classroom. (TI-83 or TI-84 preferred)



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225 Honors Trigonometry/Pre Calculus is a college preparatory course. This honors course is only for students seeking an honors diploma or advanced mathematically minded students with a teacher recommendation. It extends and integrates concepts from algebra and geometry. It includes a study of polynomial, rational, exponential, and logarithmic and trigonometric functions, inverse and second degree relations and their graphs. Other topics include complex numbers, polar coordinates and sequences and series. First semester emphasis will be on Trigonometry. This course will require students to apply technology such as TI-83 or TI-84 graphing calculators, modeling, and problem solving. Graphing calculators are required for this course. Problem simulations are explored in multiple representations--algebraic, graphic, and numeric. Several topics covered in this course may be seen on college prep tests.

222 AP Calculus AB is primarily concerned with developing the student's understanding of the concepts of calculus and providing experience with its methods and applications. This course prepares students for upper level college math and for the Advanced Placement Calculus AP exam students will take in May.

Topics include: limits of a function, continuity, differentiation, maxima and minima, integration, area, volume, and other applications. Graphing calculators are required for this course. Students may use the TI-83, TI-84, or the TI-89. Graphing calculators are required for this course. The teacher holds the right to allow or not allow graphing calculators on assessments. ***Students are required to take the College Board Advanced Placement Exam. (Fee \$86)***

Performing Arts

754 New Life Ensemble is a select group of students chosen by audition. Auditions are held the previous school year during the month of April or May. *New Life Ensemble* provides students with an opportunity to develop his/her musicianship and technique through singing. Through this class, students will increase musical literacy, skills, and knowledge of the vocal instrument.



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Students will also learn the values of effort, cooperation, organization, fellowship, self-discipline and dedication. *New Life Ensemble* will represent our school through various school functions and community organizations such as: retirement centers, PTF meetings, and local church services and activities. These students will also compete in several choral festivals and competitions such as AISA and ACSI.

752 Music Appreciation is a course that will explore the impact that music and musicians of various cultures, times, and places has had on society today. This course introduces production and performance of music, covers terminology, idioms, and elements of music, and will expand the understanding of American and world musical culture as a rich and varied tapestry that can be understood and enjoyed by everyone. The aim of this course is to teach the students respect for differences of all kinds of music.

756 Piano I is an introductory course to playing the piano. This course is offered to students with little or no formal training in music who desire to learn to play the piano. This course includes an introduction to the musical elements of rhythm, melody, harmony, and the notation and language of music as it relates to the piano keyboard.

757 Piano II is a continuation of Class Piano I. This course includes a more complex study of the elements of rhythm, melody, harmony, and the notation and language of music as it relates to the piano keyboard. Students are required to have taken Class Piano I or have training on the piano keyboard equivalent to Class piano I.

121 Drama-This course is an introduction to acting. It includes basic body movement, pantomime, improvisation, theatrical vocabulary and history. This course also emphasizes dramatic productions. The student will participate in a school production as well as skits performed in chapel services and may also perform for community organizations.

744 Praise Band is an auditioned group, chosen in the spring semester, which leads our students in chapel worship. During class time students will rehearse for chapel performances, learn how to lead worship and lead others into the presence of God. Members of this group are leaders in the school not only musically but spiritually as well.



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745 Marching Band is a performance based group that is conducted the fall semester of the school year. Students will perform at area football games as well as community, state and national concerts and competitions. After school and summer rehearsals are required to participate in the half-time show. Membership is open to any student who has completed prior musical training in a middle school band or other public or private institution. Duration of the membership lasts one year.

Concert Band is offered in the later part of the fall semester and all of the spring semester. All marching band students are required to be in concert band. During each band rehearsal, students practice the fundamentals of playing their instruments as well as rehearse music for performances. Students will compete in both local and state competitions. Some after school rehearsals are required. We perform two concerts in the spring and fall.

Physical Education

501 Physical Conditioning develops lifetime attitudes regarding physical activities. The program is a sequence of experiences in a variety of activities that will challenge all ability levels. Emphasis is given to lifetime fitness and the understanding that one's lifestyle has a direct effect on one's quality of life.

801 Health focuses on the correlation between our body being the temple of God and learning how to manage our body through a wellness approach. This 9th grade health program will include such topics as mental health, safety and emergency care, nutrition, personal health, disease control, and physical fitness.

Psychology

425 Psychology develops within each student a desire to examine information about society and individuals. This is achieved through scientific and spiritual methods.

Science

409 Biology I provides students with a solid foundation in the most basic concepts of biological science. Students learn problem solving skills, lab techniques, and reasoning skills. Emphasis is placed on chemical and cellular foundations and an in-depth study of five of the six kingdoms.



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419 Biology II surveys the animal kingdom, human biology and ecology. Laboratory experiments will engage students in the practice of the scientific method and effective study skills reveal the continuity that exists between chapters. Required for Honors Diploma candidates.

410 Chemistry I covers the fundamental concepts of chemistry, as well as the facts and mathematical formulas which are vital to those concepts. Students learn to apply their knowledge by solving problems, performing lab experiments, and writing about their experiments in notebooks.

412 Chemistry II is an opportunity for those seniors pursuing a career in the sciences to earn more college-level chemistry experience. Students will perform in-depth studies of the periodic table and its constituent elements and will practice solving complex equations using chemistry-based formulas. Students will use this knowledge to explore detailed chemical reactions in both the lecture and laboratory setting.

435 Human Anatomy introduces the student to the structure and function of the human body through the evaluations enhanced by lab dissections of comparative anatomy, lectures and research projects.

420 Physics addresses the properties of physical matter, physical quantities, and their relationships. Students develop the ability to think critically through scientific demonstrations, intelligent decision making, and problem solving related to matter and energy. Required for Honors Diploma candidates.

430 Marine Biology-this course integrates basic science with a stimulating overview of aquatic life. The themes explored are marine organisms, ecosystems, ecology and the interaction of humans with the marine environment.

Foreign Language

141 Spanish I is an entry level course that provides ample materials to allow flexibility in concentrated learning skills. There is a focus on the listening, speaking, reading, and writing skills throughout all phases of instruction. The teacher models new vocabulary, dialogues, structure and pronunciation. The teacher also shares knowledge of Spanish culture, history, and geography. Speaking skills are developed simultaneously with the listening component. Required for Honors Diploma candidates.



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142 Spanish II reinforces the components learned in Spanish I, while providing new materials to challenge the student’s knowledge of the language. There is a focus on the listening, speaking, reading, and writing skills throughout all phases of instruction. The teacher also shares knowledge of Spanish culture, history, and geography. Required for Honors Diploma candidates.

143 Spanish III is a weighted, in-depth course for students that have demonstrated a love, interest, and proficiency in the Spanish language. It exposes the students to Latin-American literary forms, geography, culture, and socioeconomic issues. The students are encouraged to think critically and are challenged to expand their listening, speaking, reading and writing skills in a relaxed but concentrated classroom environment.

144 AP Spanish IV is a weighted course for students that desire to expand their Spanish proficiency to a higher level of reading, writing and orally communicating. This program will expand to include community-based arts, economics and social activities. ***Students are required to take the College Board Advanced Placement Exam. (Fee \$86)***

130 Yearbook- This course emphasizes the study of yearbook publication. Critical thinking, writing, and planning skills will be developed. Computer, photography and journalistic skills will be taught through practical application. Creativity and ethics will be essential components as well. Yearbook is a very demanding course in respect to quality of work, ability to meet deadlines, and time commitment. Students may be required to go out to the public to sell a predetermined number of ads for pages in the yearbook and may also have to participate in additional fund raisers as deemed necessary. Students enrolled in the class must be willing to dedicate their time, during school, after school, and on some weekends, to the completion of this book.



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GRADUATION REQUIREMENTS

College Prep Diploma		Honors Diploma	
Subject	Credits	Subject	Credits
English	4	English	4
English 9		Honors English 9	
English 10		Honors English 10	
English 11		Honors English 11	
English 12		Honors or AP English 12	
Mathematics	4	Mathematics	4
<i>must include:</i>		<i>must include:</i>	
Geometry		Honors Geometry	
Algebra 2		Honors Algebra 2	
Discrete Mathematics		Honors Trig-Pre-Cal	
Science	4	Science	4
<i>must include:</i>		<i>must include:</i>	
Biology 1		Biology 1	
Chemistry		Honors Chemistry	
Biology 2		Honors Biology 2	
Marine Biology or Anatomy		Honors Physics or Honors Chemistry 2	
Social Studies	4	Social Studies	4
World History 2		Honors World History 2	
US History I		Honors US History	
US History II		Honors US History II	
Government/Economics		Honors Government/Economics	
		Foreign Language	2
Bible	2	Bible	2
Physical Conditioning	1	Physical Conditioning	1
Health Education	½	Health Education	½
Fine Arts	2	Fine Arts	2
Computer Science	1	Computer Science	1
Electives	5 ½	Electives	3½
TOTAL	28	TOTAL	28

***A student who fails any honors class will not receive an honors diploma.**

***Honors credit is not awarded for home education courses.**

Credits are earned .5 each semester



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GRADUATION REQUIREMENTS

Mathematics Department Track

Honors: (Tracks 2 & 3)

<u>Class</u>	<u>Track 1</u>	<u>Track 2</u>	<u>Track 3 *</u>
9 th Grade	Algebra 1	Hon Algebra I	Hon Geometry
10 th Grade	Geometry	Hon Geometry	Hon Algebra 2
11 th Grade	Algebra 2	Hon Algebra 2	Hon Trig/Pre-Cal
12 th Grade	Discrete Math	Hon Trig/Pre-Cal	AP Calculus AB or Hon Discrete Math

*A successful completion of Algebra 1 in 8th grade is a prerequisite for this track.

Science Department Track

	College Prep Diploma	Honors Diploma
9 th Grade	Biology 1	Biology 1
10 th Grade	Chemistry	Honors Chemistry
11 th Grade	Biology 2	Honors Biology 2
12 th Grade	Human Anatomy or Marine Biology	Chemistry 2 or Physics



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**CHCA
2010
Football
Schedule**

Date	Participants	Req	Site Location
08/27/2010 @ 07:00 pm	Coffeeville High School (1A)		Coffeeville High School
09/03/2010 @ 07:00 pm	Leroy High School (2A)	R	Cottage Hill Christian Academy
09/10/2010 @ 07:00 pm	Millry High School (2A)	R	Millry High School
09/17/2010 @ 07:00 pm	Choctaw County High School (2A)	R Homecoming	Cottage Hill Christian Academy
09/24/2010 @ 07:00 pm	Fruitdale High School (1A)		Fruitdale High School
10/01/2010 @ 07:00 pm	Flomaton High School (2A)	R	Cottage Hill Christian Academy
10/08/2010 @ 07:00 pm	Southern Choctaw (2A)	R	Southern Choctaw
10/15/2010 @ 07:00 pm	Blacksher, J.U. High School (2A)	R	Blacksher, J.U. High School
10/22/2010 @ 07:00 pm	Mobile Christian School (2A)	R	Cottage Hill Christian Academy
10/29/2010 @ 07:00 pm	Pleasant Home High School (1A)	Senior Night	Cottage Hill Christian Academy

COTTAGE HILL CHRISTIAN ACADEMY



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BASKETBALL SCHEDULE 2010-2011

<u>Date</u>	<u>Teams</u>	<u>Opponent</u> <u>Times</u>	<u>Site</u>
11/11 – 11/13/10	Baker Tip-Off Tournament	Baker VG	TBA
11/16/10	JV, VG, VB	Baker 4:30, 6:00, 7:30	Home
11/18/10	JV, VB	St. Paul's 4:30, 6:00	Home
11/18/10	VG	Resurrection 6:00	Away
11/19/10	JV, VG, VB	Saraland 4:30, 6:00, 7:30	Away
11/22 – 11/24/10	TBA	Hancock Tournament	Hancock, MS VG, VB
11/30/10	JV, VG, VB	Baker 4:30, 6:00, 7:30	Away
12/1/10	JV, VG, VB	Fruitdale 4:30, 6:00, 7:30	Home
12/3/10	JV, VG, VB	Alma Bryant 4:30, 6:00, 7:30	Home
12/6/10	JV, VG, VB	UMS 4:30, 6:00, 7:30	Home
12/7/10	JV, VB	St. Paul's 4:30, 6:00	Away
12/10/10	JV, VG, VB	Fruitdale 4:30, 6:00, 7:30	Away
12/17/10	JV, VG, VB	Saraland 4:30, 6:00, 7:30	Home
12/21 – 12/23/10	VB	McIntosh Tournament	Away
12/27 – 12/29/10	TBA	TBA	VG, VB
		CHCA Holiday Invitational	CHCA
1/4/11	JV, VG, VB	J.U. Blacksher 4:30, 6:00, 7:30	Away
1/7/11	JV, VG, VB	Mobile Christian 4:30, 6:00, 7:30	Home
1/11/11	JV, VG, VB	Flomaton 4:30, 6:00, 7:30	Away
1/14/11	JV, VG, VB	Citronelle 4:30, 6:00, 7:30	Home
1/18/11	JV, VG, VB	J.U. Blacksher 4:30, 6:00, 7:30	Home
1/20/11	VG	Bayside 6:00	Home
1/21/11	JV, VG, VB	Mobile Christian 4:30, 6:00, 7:30	Away
1/28/11	JV, VG, VB	Flomaton 4:30, 6:00, 7:30	Home
2/3/11	VG, VB	Citronelle 6:00, 7:30	Away
2/4/11	JV, VG, VB	Alma Bryant 4:30, 6:00, 7:30	Away
2/7/11	JV, VG, VB	UMS 4:30, 6:00, 7:30	Away
2/9, 11, 14/11	TBA	Varsity Boys Area	TBA
			VB
2/8, 10, 12/11	TBA	Varsity Girls Area	TBA
			VG
2/17-18/11	TBA	Sub – Regionals	TBA
2/22-27/11	VG, VB	TBA	TBA
		Regionals	TBA
			VG, VB
3/1-5/11	TBA	State Finals	TBA
	VG, VB	TBA	TBA